

9th Annual Red Bank Guinness Oyster Festival
A Red Bank RiverCenter Event -- Produced by RUE EVENTS
Sunday, September 30th, Noon to 7 p.m. (Rain Date Oct. 7, 2018)
White Street Municipal Parking Lot
Restaurant Application



Participating restaurants receive from RUE Events:

- Space, tent & tables (if ordered, see options below)
- Publicity (We do an enormous amount of advertising for your restaurant and the event)
- Listing and link on website and a listing in 6000 program booklets distributed prior to and during the event.
Please note, if you'd like to purchase additional advertising in program booklet, contact us asap as space is extremely limited.

Participating restaurants agree to:

- **Complete & submit all paperwork by required August 31st (see page 3 for additional details). Discount space application AND payment must be received no later than 5 p.m. on August 3, 2018.**
- **Attend one of the annual mandatory meetings for the Borough of Red Bank for outdoor events for food vendors in the Council chambers located at 90 Monmouth Street on Wednesday August 22, 2018 at either 3pm or 7pm**
- Be ready for inspection by 9:30am on Sept. 30 or the rain date of Oct. 7
- Remove all vehicles from White Street parking lot by 10 am on the event day.
- Provide your own equipment, utensils, paper goods, electricity, generator, etc.
- Provide sufficient manpower to ensure excellent service to customers
- Provide and maintain a garbage receptacle next to your tent and keep surrounding area free from debris
- Clean up your area at the end of the event
- Provide Menu and Pricing signage in booth space. **Please note** this event is fashioned after the 64 year old Galway Guinness Oyster Festival and **all eateries must include an Irish or Oyster dish on menu.**

Space Options. Please buy the space you need for tent, tables, grills, all equipment, cooking line, etc., as you will only be given the exact amount of space you purchase. Extra space between vendors is not provided.

Size	Tent	Tables	Cost Before August 1 st	Cost After August 1 st	Select One (✓)
10'W x 15'D	None	None	\$320	\$420	
10'W x 15'D	10' x 10'	2	\$395	\$495	
15'W x 15'D	None	None	\$420	\$520	
15'W x 15'D	10' x 10'	2	\$495	\$595	
20'W x 15'D	None	None	\$520	\$620	
20'W x 15'D	10' x 10'	2	\$595	\$695	
20'W x 15'D	20' x 10'	4	\$670	\$770	
25'W x 15'D	None	None	\$620	\$720	
25'W x 15'D	10' x 10'	2	\$695	\$795	
25'W x 15'D	20' x 10'	4	\$770	\$870	
30'W x 15'D	None	None	\$720	\$820	
30'W x 15'D	10' x 10'	2	\$795	\$895	
30'W x 15'D	20' x 10'	4	\$870	\$970	
DESSERT VENDOR* 10'W X 15'D	10' X 10'	2	\$300	\$400	

* - To qualify for the Dessert Vendor space, vendor **MUST** sell only dessert and/or beverage items and no single item shall be priced over \$5.00

PLEASE FILL OUT LEGIBLY AND COMPLETELY AS THIS INFORMATION IS USED FOR ADVERTISING YOUR EATERY

Name of Restaurant: _____

Address: _____

Contact Name: _____

Cell: _____ Business Phone: _____ Fax: _____

Email Address: _____ Website: _____

Please print menu and pricing below. This menu is subject to approval to ensure a large selection of interesting dishes. First come, first served. This will be strictly enforced. If menu is not included below, your paperwork is not complete. Please Note: **Once submitted, this menu cannot be changed without written approval. All food vendors must include one Irish or one oyster item.**

Will you be cooking at the event? YES NO

If you are cooking at the event will you use (check all that apply):

Propane Charcoal Electric Other (Please Specify) _____

Will you be using a generator? YES NO

Check for vendor space should be made payable to RUE Events
Application, Borough Paperwork & Payment Due By August 1st - 3rd to Receive Early Pricing
Applications, paperwork or payment received after August 1st - 3rd requires full fee.

Final Deadline for participation is August 31st. No exceptions.
Return application, paperwork & checks to Red Bank RiverCenter

GENERAL RELEASE AND ACCEPTANCE OF RULES – I have read the festival rules as described in this document and agree to abide by said rules. I, the applicant, do expressly release Red Bank RiverCenter, The Borough of Red Bank, RUE EVENTS and employees/contractors from any and all liability for any damage, injury or loss to any person or goods which may arise from participation in the event. If this application is accepted, I give permission to use my name, images submitted and any photographs or videotape taken at the show of me or my items for advertising and publicity purposes to RUE EVENTS & RiverCenter. I understand that all fees are non-refundable. My signature indicates that I make this application in good faith and am ready, willing and able to participate in the event. I understand that written notification of acceptance into the event implies a contract with all duties and obligations incumbent therein.

Signature _____

Print Name _____

CHECKLIST OF PAPERWORK & FEES

Paperwork required for participation by the Borough can be overwhelming.
Please be sure all paperwork is sent to Laura Kirkpatrick at RiverCenter no later than August 31, 2018.

The following paperwork and associated fees must be submitted as necessary by each restaurant.

Certificate of Insurance for your General Liability Insurance as follows:

The certificate holder **MUST** be listed as follows:

Borough of Red Bank
90 Monmouth Street
Red Bank, NJ 07701

The insurance certificate **MUST** include the following wording:

The Borough of Red Bank and Red Bank RiverCenter, its employees and agents, are additional insured with respect to the Red Bank Guinness Oyster Festival on Sunday, September 30th, 2018, rain date Sunday, October 7th, 2018.

Proof of Workers Comp insurance, either included on your certificate of insurance or a copy of the 1st page of your workers comp insurance policy. If you do not have workers comp insurance, please write a letter stating that you are an owner operated business and don't require workers comp.

Hold Harmless Form from the Borough of Red Bank

Health Dept. Temporary Food Establishment Permit with \$75 check made payable to Red Bank RiverCenter.

Equipment Inventory List

If using a generator you will need two permits:

- Application for Electrical Subcode Permit with \$76 check made payable to Red Bank RiverCenter
- Application for Type I Fire Permit with \$75 check made payable to Red Bank RiverCenter

If cooking with fire, submit an Application for Type I Fire Permit with \$75 check made payable to Red Bank RiverCenter: PLEASE NOTE: If cooking with fire and using a generator, you will need to submit TWO separate permits and TWO fees, each for \$75.

NOTE:

All Borough fees can be added up and written as one check to "Red Bank RiverCenter"
The event space check should be made payable to "RUE Events"